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| **Team Number: SE18-2S** | **Date: 31-August-2011** | |
| **Summary of work done since last report:**   1. **Update to Analysis UCRR has been done.** 2. **Update to High-Level Design Specs has been done.** 3. **Prototype Report has been done.** 4. **Team meetings were conducted and minutes were written.** | | |
| **Deliverables Started since last report:**   1. **Detailed Design Specs** 2. **Database Design** | **Deliverables Complete since last report:**   1. **High-Level Design Specs** 2. **Prototype Report** 3. **Software Architecture** 4. **Meeting minutes** | |
| **Effort Expended** | | |
| **Name of each Team Member** | **Hours** | **Brief Summary of Work** |
| **1. Maung Tin Kyaw Oo** | **15** | **UI Prototyping, Workflow Designer Coding** |
| **2. Tran Ba Tien** | **38** | **Project Management, Database Design, Prepare for Presentation** |
| **3. Chang Parkk Khiong Alvin** | **23** | **UI Prototyping, Update UCRR (Analysis), Create UCRR (Design)** |
| **4. Junaith** | **5** | **Create Master File Directory Forms, Create File Content Forms, Minutes Taking** |
| **5. Koh Ming Jin Roger** | **26** | **Update UCRR (Analysis), Create UCRR (Design)** |
| **6. Phyo Phyo Lwin** | **22** | **Update UCRR (Analysis), Create UCRR (Design)** |

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| **Problems Encountered *(highlight any assistance you might need from your ISS advisor or other staff)*:**   * + **Man power problems as 2 team members getting married in Sep and Oct.**   + **School work takes up time available for project work.**   + **Communicating with client who is overseas.**   + **Keeping everyone informed of the project progress.** |
| **Plans for the Next Month:**   * + **Create Detailed Design Specs.**   + **Create implementation framework.**   + **Complete database design.**   + **Create System Test Plan.** |